

Print Profile Creation

To save on costs and paper all Cardinal Print devices are defaulted to print in black & white and double-sided. You can create a customized *Print Profile* that populates frequently used print settings such as printing 1-sided and Color.

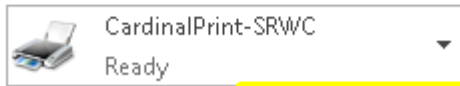
- 1 Select **File, Print**.
Ensure **CardinalPrint-SRWC** is selected from the list of Printers and select **Printer Properties**.

Print



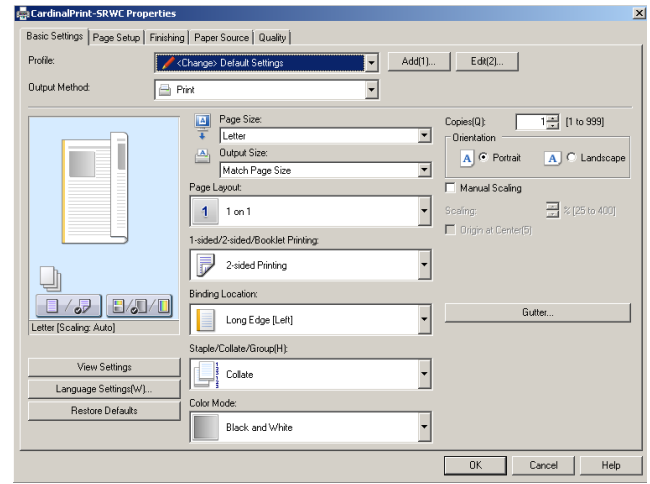
Copies: 1

Printer

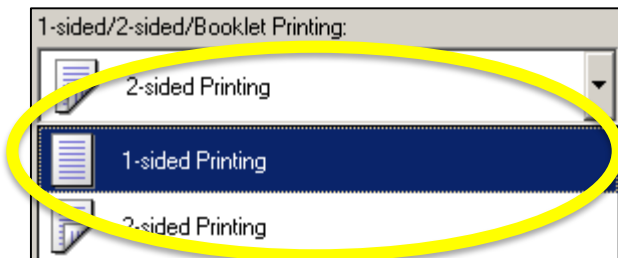


Printer Properties

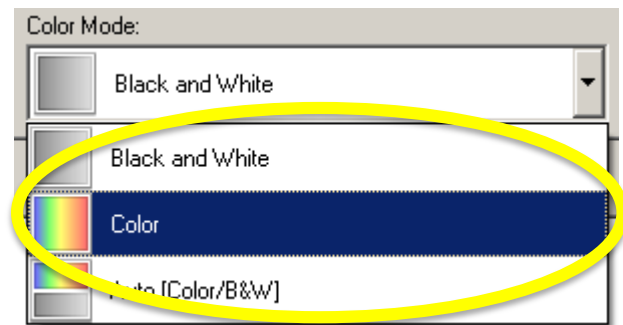
- 2 The Print Driver Options will display in a new window.



- 3 Select **1-sided/2-sided/Booklet** and select **1-sided** from the drop down list.

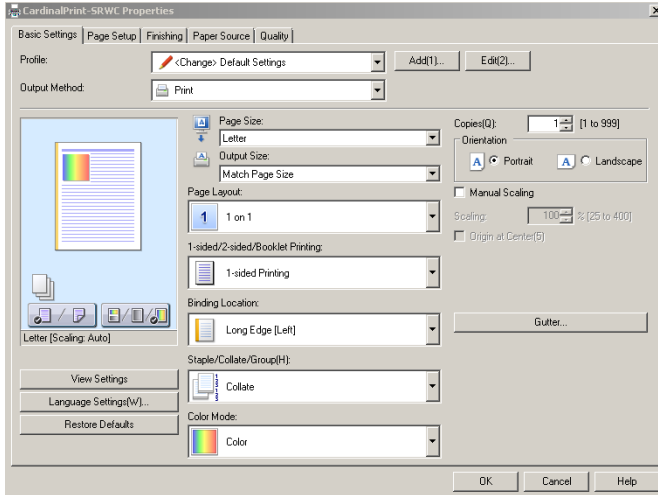


- 4 Select **Color Mode** and select **Color** from the drop down list.

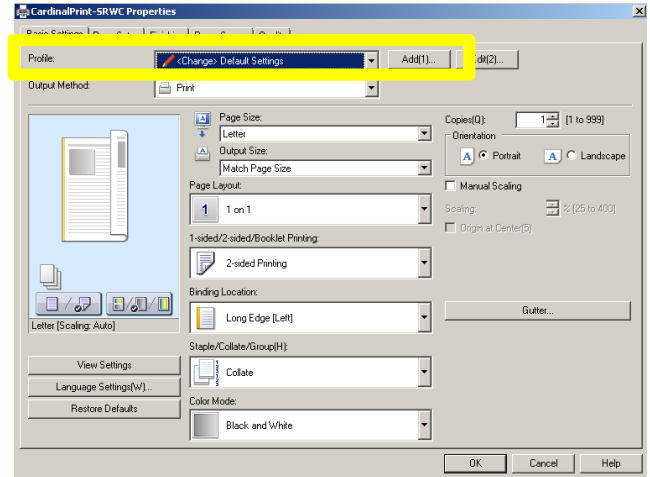


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- 5 Apply additional finishing options if desired and select **OK**.

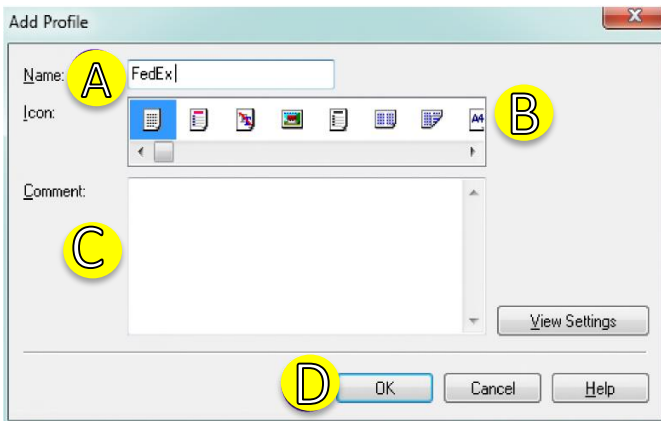


- 6 Select **Add** located next to Profile.



- 7 A. Type a Name for your Profile.
B. Choose an icon.
C. Add Comments.
D. Select **OK**.

Your Profile is now saved.



- 8 Next time you print, select the **Print Profile** you created from the drop down and select **OK**. This will populate the customized settings.

