Check my reader schedule

Login to System Administration

Click Access Control then Timezones

Then select the Timezone/Reader Mode tab
You want to confirm the correct timezone/reader mode schedule within the list.

Here we see that reader “R-08-450-1.2-I-1183-MAINENTRY” is set to unlock at the beginning of the timezone timeframe identified by the timezone “ALUMNI-08-450-8A-5P-M-F-MAIN ENTRY” and set to go back into card only mode at the end of the timeframe. You may edit the timezone to change the start or end times or days. To change the reader assignment, you must submit a help ticket at https://stanford.service-now.com/it_services?id=sc_category&sys_id=82f4d07213a422008a9175c36144b011