




## 4 Basic Operation

### 4.1 Switch the Handset On/Off

On: Press and hold  until the handset begins to start-up.

Off: Press and hold  until the *Shut down* view opens. Mark "Switch off" and press "Select". *Switch off* is displayed until the handset switches off.


### 4.2 The Call List

The twenty last received/dialled telephone numbers are stored in a call list. Open the call list by pressing ,

### 4.3 Calling

**Note:** The headset answering button is active during a call, or when the handset is ringing.


#### 4.3.1 Answer a Call

The flashing LED, accompanied by a ring signal and/or a vibrating handset, give you notice of a call. Ring signal and vibrator can be disabled. The calling party's phone number and/or name is shown. The name will be shown if the calling party's phone number is stored in the local or central phonebook. Press  to answer the call. When a headset is connected to the handset, the answering button on the headset can be used to answer the call.




You can also set other answering methods in the Profiles settings. The answering methods are Ordinary, Auto, Loud, and Auto loud.

When "Quick Answer" is enabled, an incoming call to a handset placed in the Desktop Charger will be answered automatically when the handset is lifted out of the charger.

#### 4.3.2 End a Call


Press . When a headset is connected to the handset, the button on the headset can be used to end the call. All connected calls are ended. The total call time is shown in the display.

#### 4.3.3 Pre-dial

Enter the number and press  to get the line. The number is shown on the display while dialling. If needed, you can press "Cancel" to return to the stand-by mode. By using   it is possible to step through a number and add/delete digits.

If a pause is required in the number, it is added by making a long press on the \*-key. The pause is indicated with a "P" in the number.

#### 4.3.4 Post-dial

Press  to get the line and enter the number.

#### 4.3.5 Dial Using a Pre-programmed Hot key or Soft key

A Hot key or Soft key can be programmed with a telephone number. Press the pre-programmed Hot key or Soft key. The call will automatically be connected.

#### 4.3.6 Dial a Number from the Call list

Enter the call list with  $\surd$ , or from the menu. Select a number and press  $\odot$ .

The number in the call list can be edited before the call is started. Press "Options", then select "Edit before call", press "Select", make the changes and press  $\odot$ .

#### 4.3.7 Dial a Number from a Message

You can dial a number included in a received message by pressing  $\odot$ . The first number with three or more digits in the message is dialled. If the message is stored in the message list, open the list by pressing  $\wedge$ . Select the message and press  $\odot$ .

#### 4.3.8 Dial a Number from the Local Phonebook

Press the "Menu" Soft key and select "Contacts". Select "Local Phonebook". A name list is shown. Select the desired entry. Press  $\odot$  to make the call.

#### 4.3.9 Dial a Number from the Central Phonebook

Press the "Menu" Soft key and select "Contacts". Mark "Central Phonebook" and press "Search"; *Find:* is shown. Enter the first characters in the name and press "Search". A list of matching names will be displayed. You can step to the next name in alphabetic order by pressing  $\surd$ . Select desired name in the list and press  $\odot$  to make the call.

### 4.4 Start a New Call during Conversation

Press the "Options" Soft key during the call, and mark "New call". Dial the number and press  $\odot$ . Switch between the connected calls by pressing "Options" and selecting "switch".

### 4.5 Transfer a Call/Retrieve the Call

During a call, dial the number to the person you want to transfer the call to, and press  $\odot$ .

In case the person you are trying to transfer the call to is not answering, you can take back the call by pressing  $\otimes$  and then "Options". Mark "Retrieve:....." and press "Select".

### 4.6 "Blind" Transfer

Press "Options" during the call, mark "Transfer to new call" and press "Select". Dial the number to the person you want to transfer the call to. Press  $\odot$  to transfer the call. In this case the call cannot be retrieved.

### 4.7 Turn Off Alert Signals at an Incoming Call

Press the Mute button before answering the call. All alert signals, including the vibrator, will become silent for that specific call.

#### **4.8 Put a Call on Hold/Retrieve the Call**

To put a call on hold, press "Options" during the call, mark "Hold: (No.)" and press "Select". The call is put on hold and the text *On hold (No.)* is shown in the display.

To retrieve the call, press "Options" again and mark "Retrieve". The call is retrieved and the text disappears from the display.

#### **4.9 Turn the Mute Mode Off/On during a Call**

A press on the Mute button disconnects/connects the microphone. The text *Muted* is shown in the display when the microphone is off during a call.

#### **4.10 Loudspeaking Function**

How you activate the loudspeaking function is dependent of the choice of answering method. An incoming call can be connected with loudspeaking function active by pressing the middle Soft key. During a call, a press on the middle Soft key activates the loudspeaking function. Press the middle Soft key again to turn it off.

#### **4.11 Increase/Decrease the Speaker Volume during a Call**

Press the upper part of the Volume button to increase the volume and press the lower part to decrease the volume.

#### **4.12 Turn Audible Signals On/Off**

In stand-by mode a long press on the Mute button changes between audible signals on/off and the icon appears/disappears. The "Audio signal off" icon indicates a completely silenced handset. Only highest priority messages will override this silent mode.

#### **4.13 Unlock/Lock the Keypad**

The *Locked keypad* icon indicates a locked keypad. Press \*-key and then press "Unlock" to unlock the keypad. Press \*-key and then press "Lock" to lock the keypad.